BULLETIN

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R.C. 2362

To: The Members of the Board

Code 8800 – ‘Mailing Addressing Companies’ - Clarification
Issue Date - April 1, 2014

In accordance with the authorization of the Underwriting Committee, and approval by the New York State Department of Financial Services, an amendment to the Manual regarding clarifying language for Classification Code 8800, Mailing or Addressing Companies, has been implemented with an issue date of April 1, 2014.

The approved clarification, which appears on Page D-47 of the Digest of Rulings and Interpretations Section of the Manual, specifies that Code 8012, “Quick Printing,” will apply to a business that is engaged in producing reproductions by means of offset type duplicators on paper sizes less than 18 x 23 inches. The current Digest entry only references the assignment of Code 4299 ‘Printing.’ Additionally, footnote entries have also been made within the Classification Section of the Manual to reflect this change.

Included with the bulletin are revised manual pages D-47, C-1, C-51 and C-53 which reflect these changes. The changes are also reflected in an updated version of the New York Workers Compensation & Employers Liability Manual which is available on the Board’s website at: www.nycirb.org.

Very truly yours,

Monte Almer

President

WVT:tg
Encl.
PART TWO–CLASSIFICATIONS

ABRASIVE PAPER or Cloth PREPARATION
Separately rate paper or cloth manufacturing.

ABRASIVE WHEEL MFG. & Drivers
Separately rate ore milling as Code 1452. Separately rate the manufacture of artificial abrasives as Code 1439.

ACCOUNTANT, Auditor or Factory Cost or Office Systematizer–TRAVELING
Includes insurance company premium auditors.

ACETYLENE GAS MFG. & Drivers
Includes tank charging.

ADDRESSING or Mailing CO.
Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 8800 are conducted as a separate and distinct business.


ADVERTISING CO. & Drivers
Applicable to outdoor advertising companies and includes shop operations; the erection, painting, repair, maintenance or removal of signs; sign painting or lettering in or upon buildings or structures. Separately rate bill posting as Code 9545.

AGRICULTURAL or Construction MACHINERY MFG.

AIR CONDITIONING and Heating DUCT WORK–shop and outside–& Drivers
Applies to fabrication, erection, installation or repair of duct work including the installation of the air conditioning and blower units. Separately rate the repair or servicing of units after installation as Code 3737.

Not available for division of payroll at the same job or location to which Code 5538 “Sheet Metal Work Erection, Installation or Repair NOC–shop or outside–& Drivers” applies.

AIR PRESSURE or Steam GAUGE MFG.
Applies to professional or scientific instruments.

AIRCRAFT ENGINE MFG.

AIRPLANE MFG.

AIRPLANE or AIRCRAFT PARTS MFG.–sheet metal
Includes the manufacturing of sheet metal parts or subassemblies for airplanes or aircrafts.

ALCOHOL MFG.–wood–& Drivers
Includes distillation of alcohol, manufacturing of creosote from wood tar or acetates.

ALCOHOL or Drug REHABILITATION FACILITY–ALL EMPLOYEES–& Clerical
Shall not be assigned to a facility having nursing or medical personnel on staff other than whose only function is to train employees, such as aides, on how to properly care for the clients residing at the facility.

Separately rate the operation of an assisted living facility, retirement living facility or senior citizen living facility with no nursing or medical personnel on staff as Code 8866.
LEAD MFG. & Drivers 1430

LEAD WORKS & Drivers
Includes sheet, pipe or shot. Separately rate smelting.
3027

LEATHER BELTING MFG. 2688

LEATHER EMBOSsing
Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 2640 are conducted as a separate and distinct business.
2640

LEATHER GOODS MFG. NOC 2688

LEATHER MFG. --imitation 4493

LEATHER MFG. --patent or enamel 2623

LENS MFG. --ground 4150

LETTER SERVICE SHOP
Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 8800 are conducted as a separate and distinct business.
8800

Refer to “Mailing or Addressing Companies,” Section II of the Digest of Rulings and Interpretations.

LEVEE CONSTRUCTION–ALL OPERATIONS to completion–& Drivers 6045

LIBRARY–PUBLIC–See “PUBLIC LIBRARY”

LIME MFG.
Separately rate excavation or digging, mining or quarrying.
1701

LIMOUSINE or Livery SERVICE–PRIVATE:
Code 7377 applies to risks engaged in providing private limousine or private livery service using private passenger type vehicles which are rented from a garage at a flat rate (per hour or per day) and which includes a chauffeur in attendance for use on defined trips in connection with occasions such as weddings, funerals, business or social functions, shopping trips, long distance trips and similar purposes.

Not applicable to risks engaged in providing public livery or taxicab service where vehicles are available for immediate hire or cruise to solicit business with fares that are determined by zone, mileage or meter. Such vehicles are radio dispatched from bases such as a station, stand, hotel, dock, highway or other public place.

Separately rate a risk engaged in providing taxicab or public livery service, in addition to private livery or limousine service, as Code 7368.

GARAGE EMPLOYEES 8385

ALL OTHER EMPLOYEES & Drivers 7377

LINEN, Towel, Uniform or Apron RENTAL and CLEANING COMPANY & Route Salespersons & Drivers 2594

LINEN, Towel, Uniform or Apron SUPPLY COMPANY
No laundering at the same location.
8032

LINGERIE MFG. 2501
LUMBER YARD—no second-hand materials—& local managers, Drivers

MACARONI MFG.
Applies to the manufacturing of but not limited to spaghetti, macaroni and all other types of pasta in various shapes and sizes; including stuffed pasta but not limited to ravioli, tortellini and manicotti.

MACHINE SHOP NOC
Separately rate foundry operations as Code 3081 or Code 3085.

MACHINERY DEALER NOC—store or yard—& Drivers
Operations include repair of machinery and parts sales at the insured’s premises.
For operations performed at the customers’ premises, see the entry in Section II of the Digest of Rulings and Interpretations under “Machinery Installation, Service or Repair.”

MACHINERY or Equipment ERECTION or INSTALLATION NOC & Drivers
Applies to the erection or installation of machinery at customers’ premises.
Separately rate the repair or servicing machinery at a customers’ premises as Code 3737.
Separately rate the repair or servicing machinery at the insured’s premises.

MACHINERY or Equipment REPAIR or Servicing at Customers’ Premises NOC & Drivers
Applies to the repair or servicing of machinery at a customers’ premises.
Separately rate the erection or installation of machinery at customers’ premises as Code 3724.
Separately rate the repair or servicing machinery at the insureds premises.

MAGNESIUM METAL MFG. & Drivers
Separately rate milling or grinding of magnesium metal as Code 1452. Separately rate mining as Code 1170 or Code 1624 and quarrying as Code 1624.

MAGNETIC or Digital RECORDING/STORAGE MEDIA MFG.
Applies to audio or visual recording media manufacturing and recording tape or disk manufacturing.

MAILING or Addressing CO.
Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 8800 are conducted as a separate and distinct business.
Refer to “Mailing or Addressing Companies,” Section II of the Digest of Rulings and Interpretations.

MALT HOUSE & Drivers
Includes distributing stations.

MARBLE or Stone SETTING—inside
Applies to interior construction only. Not fireproof tile construction.

MARINA OPERATIONS & Drivers:
Coverage under U.S. ACT
Coverage under STATE ACT ONLY
Machinery Manufacturing:

Bottling and Corking Machines .......................................................................................................................... 3632
Can Making Machines .......................................................................................................................................... 3632
Candy Wrapping Machines ................................................................................................................................. 3559
Cigar or Cigarette Making Machines .................................................................................................................. 3548
Cloth Cutters-electrical-portable ......................................................................................................................... 3179
Cloth Laying Machinery ....................................................................................................................................... 3515
Dairy Machines-separators or milking machines ................................................................................................. 3632
Dish Washing Machines ....................................................................................................................................... 3632
Floor Scraping or Finishing Machines ............................................................................................................... 3179
Gumming and Labeling Machines ....................................................................................................................... 3548
Ice Cream Making Machinery .............................................................................................................................. 3559
Knitting Machines ............................................................................................................................................... 3515
Lawn Mowers ....................................................................................................................................................... 3632
Mailing or Addressing Machines ......................................................................................................................... 3574
Milk Bottle Capping Machines ............................................................................................................................. 3632
Numbering Machines-office type ......................................................................................................................... 3574
Paper Bag or Envelope Making Machinery ....................................................................................................... 3548
Portable Hand Tools-electrical ............................................................................................................................. 3179
Washing Machines-household type ..................................................................................................................... 3515

Mailing and Paper Tube Mfg ................................................................................................................................. 4279

Mailing or Addressing Companies ....................................................................................................................... 8800

This classification includes the incidental printing of the material to be mailed. If a risk is engaged principally in printing for others and the addressing or mailing is the minor operation, then Code 4299 applies to the printing employees and Code 8810 to the addressing and mailing employees.

If a risk is engaged principally in quick printing (providing reproductions by means of offset type duplicators on paper sizes less than 18 x 23 inches) for others and the addressing or mailing is the minor operation, then assign Code 8012 for the printing employees and Code 8810 to the addressing and mailing employees.

Mailing or Addressing Machines-installation ...................................................................................................... 5191
Malted Milk Powder Mfg.– from powdered milk, sugar, malt and cocoa .............................................................. 6504
Marl Digging–incl. drivers ....................................................................................................................................... 4000
Meat Scraps Collecting–incl. drivers ..................................................................................................................... 9403
Melba Toast Mfg.–no baking of bread .................................................................................................................. 6504