R.C. 2004

To the Members of the Board

Re: New York Workers Compensation
Classification Code – Charitable or Welfare Organization

The Rates Committee has adopted, and the New York State Insurance Department has approved, the establishment of Code 9111 for the assignment of professional employees of charitable or welfare organizations with an effective date of October 1, 2002 for new and renewal business.

Charitable or welfare organizations are organizations which provide assistance to needy persons and mentally, physically and emotionally challenged individuals. Educational training, workshops and rehabilitation for the mentally challenged are also provided as well as services such as speech, physical and occupational therapy and meal service. These organizations are currently assigned to Code 8837 which is an “a” rated classification and includes employees such as shop supervisors, kitchen and maintenance staff as well as the groundskeepers. It also includes the collection, conditioning and resale of used, donated articles of the household type that are resold in stores. The professional employees of these aforementioned organizations, including teachers (except workshop teachers), counselors, social workers, doctors, nurses, therapists, administrators, clerical office and evaluation/testing employees, are currently assigned, however, to the school classification (Code 8868).

After a review of the existing classification procedure and the procedures followed in other jurisdictions, it was determined that it is more appropriate to establish a new code (Code 9111) for the professional employees of these organizations as a companion code to 8837. The rate for Code 9111 will be the published rate for Code 8868 until it develops its own experience. Attached are pages C-18 and C-100 from the Classification Section and D-32 from the Digest of Rulings section of the New York Workers Compensation and Employers Insurance Manual that show the amended phraseologies.

Printed manual pages will be distributed as soon as they become available.

Very truly yours,

Monte Almer

President

CD:tg
Encl.
CEMENT or Concrete DISTRIBUTING TOWER INSTALLATION, repair or removal 5403
Not applicable to contractors who erect, repair or remove concrete or cement distributing towers as an incidental part of their construction work. When so performed, such operations shall be included in the classification with which such work is associated.

CEMENT or Concrete WORK—FLOORS, DRIVEWAYS, yards or sidewalks—& Drivers 5221
Not available for division of payroll with Code 5222 “Concrete Construction in connection with Bridges or Culverts.” Self-bearing floors, airport runways, warming aprons, street or road construction to be separately rated.

CEMETERY OPERATION & Drivers 9220

CHAIN MFG.—FORGED 3110

CHARCOAL MFG. & Drivers 1470
Includes distillation of alcohol, mfg. of creosote from wood tar or acetates.

CHARITABLE or Welfare ORGANIZATION

* PROFESSIONAL EMPLOYEES—& Clerical 9111
Applies to professional employees of a charitable or welfare organization such as therapists, teachers (except workshop), nurses, physicians, psychiatrists, counselors, social workers, evaluation/testing and clerical office employees. Code 9111 shall only be used in conjunction with Code 8837 “Charitable or Welfare Organization—All Other Operations—& Drivers.”

* ALL OTHER OPERATIONS & Drivers 8837
Includes stores and collecting, conditioning and resale of used donated articles of the household type.

CHAUFFEURS & Helpers NOC—commercial 7380
Subject to the standard exception manual rule.

CHEESE or Butter MFG. & Route Salespersons, Route Supervisors, Drivers 2070

CHEMICAL BLENDING or MIXING NOC—ALL OPERATIONS—& Drivers 4828
Shall not be assigned to a risk engaged in the manufacture of chemicals.

CHEMICAL MFG. NOC—ALL OPERATIONS—& Drivers 4829
Includes blending or mixing. Shall not be assigned to a risk that is engaged exclusively in the blending or mixing of chemicals. The following is a partial list of chemical manufacturing processes contemplated by Code 4829: alcoholysis; alkylation; amination; calcination; carboxylation; compression of gases; distillation; esterification; halogenation; nitration; oxidation; reduction; sulphonation.

CHEWING GUM MFG. 2041

CHIMNEY CONSTRUCTION—not metal 5000
Includes foundation and applies to stone, brick or concrete chimneys. Also includes guniting and lining operations.

CHOCOLATE or Cocoa MFG. 2041
Includes mfg. from cocoa beans

CIGARETTE, Cigar or Tobacco MFG. 2172
Includes the rehandling and warehousing of prepared tobacco.
<table>
<thead>
<tr>
<th>Classification</th>
<th>Description</th>
<th>Code</th>
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<tbody>
<tr>
<td>WEBBING MFG.</td>
<td>Jute webbing mfg. to be separately rated as Code 2348 &quot;Jute or Hemp Spinning.&quot;</td>
<td>2380</td>
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<tr>
<td>WEIGHERS</td>
<td>Samplers or Inspectors of MERCHANDISE ON VESSELS or DOCKS or at Railway Stations or Warehouses:</td>
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<td></td>
<td>Coverage under U.S. ACT</td>
<td>8709F</td>
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<tr>
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<td>Coverage under STATE ACT ONLY</td>
<td>8719</td>
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<td></td>
<td>These classifications include mending or prepacking of damaged containers. Operation of warehouses to be separately rated.</td>
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<tr>
<td>WELDING or Cutting NOC &amp; Drivers</td>
<td>Applies to both shop and outside work and incidental machine operations connected therewith.</td>
<td>3365</td>
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<td>Not available for division of payroll, except work performed under air pressure shall be rated as Code 6257 &quot;Caisson Work—pneumatic,&quot; or Code 6260 &quot;Tunneling pneumatic,&quot; work in connection with demolition jobs shall be rated as Code 5709 &quot;Wrecking,&quot; etc; work in connection with the erection of iron or steel frame structures or bridges, and provided such erection is properly classed as Code 5040 &quot;Iron or Steel Erection,&quot; shall be so rated; work in connection with oil or gas pipe line construction shall be rated as Code 6233 &quot;Oil or Gas Pipeline Construction &amp; Drivers.&quot;</td>
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<tr>
<td>WELFARE or Charitable ORGANIZATION</td>
<td>* PROFESSIONAL EMPLOYEES—&amp; Clerical</td>
<td>9111</td>
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<td></td>
<td>Applies to professional employees of a charitable or welfare organization such as therapists, teachers (except workshop), nurses, physicians, psychiatrists, counselors, social workers, evaluation/testing and clerical office employees. Code 9111 shall only be used in conjunction with Code 8837 &quot;Charitable or Welfare Organization—All Other Operations—&amp; Drivers.&quot;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>* ALL OTHER OPERATIONS &amp; Drivers</td>
<td>8837</td>
</tr>
<tr>
<td></td>
<td>Includes stores and collecting, conditioning and resale of used donated articles of the household type.</td>
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<tr>
<td>WHIP MFG.</td>
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<td>4902</td>
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<tr>
<td>WHITING MFG.</td>
<td>Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 5954 are conducted as a separate and distinct business.</td>
<td>5954</td>
</tr>
<tr>
<td>WILLOW, Rattan or Twisted Fiber PRODUCTS MFG.</td>
<td>Includes upholstering.</td>
<td>2913</td>
</tr>
<tr>
<td>WINERY—ALL OPERATIONS</td>
<td>Includes bottling.</td>
<td>2143</td>
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</tbody>
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Carpentry

Code 5645 "Carpentry—Detached Dwellings" and Code 5651 "Carpentry—Dwellings—Three Stories or Less" cover not only new construction work but also apply to general carpentry repairs, other than roofing, in connection with buildings of the types described by these classifications.

Carpets—See Rugs

Carving—See Wood Carving

Castings Mfg.—metal—by lost wax process .................................................... 3336

Cattle—See Breeding

Cement—receiving, screening and packing only ............................................. 1701

Cemetery Removal—opening graves, removing and reinterring remains—incl. drivers ............................................. 9220

* Charitable or Welfare Organizations .......................................................... 8837

Institutions for blind, aged and handicapped persons shall be assigned to this classification with appropriate phraseology and with a composite rate based upon the operations of the individual risk.

* Professional employees such as therapists, teachers (except workshop), nurses, physicians, psychiatrists, counselors, social workers, evaluation/testing and clerical office employees are assigned to Code 9111 "Charitable or Welfare Organization—Professional Employees—& Clerical."

Chauffeurs—See Drivers, Chauffeurs and their Helpers

Chickens—incubating and shipping day-old chicks—no farm operations ......................... 8018

Christmas Trees—planting, cultivating and harvesting ........................................ 0006

Churches—household servants in rectory ................................................... 0913

Cigar Band Mfg.—See Labels

Cigarette Lighters—assembling from purchased parts only .................................. 3381

Cigarette Lighters—fabricating parts and assembling ........................................... 3270

Cleaning—Other Than Buildings:

Cesspool cleaning—incl. drivers ........................................................................ 9402

Cleaning and Scaling of Ships' Boilers .............................................................. 3726

Cleaning Cabins, Quarters and Companionways on Vessels—by contractors ..................... 9030

Cleaning Oil Tanks on Land ............................................................................ 3726

Cleaning Steel Barrels and Drums—including painting—no repair ....................... 8391

Cleaning Swimming Pools—by specialist contractors ........................................... 9030

Cleaning Waste or Sewer Lines—building connections—using portable rotating equipment—incl. drivers .......................................................... 5183

Cleansing Powders and Preparations

Risks engaged solely in compounding cleansing powders, regardless of whether or not soap or soap powder is used, and provided that they do not actually make soap, shall be rated as Code 4828 “Chemical Blending or Mixing NOC” or Code 4829 “Chemical Mfg. NOC” if they manufacture chemicals.