R.C. 1924

To the Members of the Board

Re: New York Workers Compensation
Rate Revision - October 1, 1999.

In order to provide better service and efficiency in distributing Rating Board manuals and updates to these manuals, the Rating Board will begin the printing and distribution of all New York manuals early in the first quarter of 2000. The format of the existing manuals will be enhanced for easier reading by the user. We also anticipate distributing manual page revisions at the same time that the members and subscribers are notified of changes through the publication of an R.C. Bulletin.

Although the Rating Board will not be the sole vendor for manuals and subsequent manual updates, we are asking that you complete the information on the attached survey so that we have a clearer indication of your manual usage. Since we do not currently distribute updates to our manuals, this survey is being sent to the individual(s) currently receiving R.C. Bulletins. We realize that each recipient of this survey may not be a manual holder at this time. Therefore, we are also asking that you indicate whether or not you are a current manual holder.

Pricing of the new manuals will be forwarded within the next month along with an order form should you wish to purchase the manuals directly from the Rating Board.

Please complete and return to survey to us by Friday, October 22, 1999. You may fax the survey to Ms. Terry Gerics at (212) 972-1393.
In order to determine the number of New York Compensation Insurance Rating Board manuals currently in use, please complete the following survey by Friday, October 22, 1999 and either fax the completed survey to Ms. Terry Gerics at (212) 972-1393 or mail the survey to:

Ms. Terry Gerics
New York Compensation Insurance Rating Board
200 East 42nd Street
New York, NY 10017
(212) 697-3535 Ext. 116

1. Are you or is your company a holder of any New York Compensation Insurance Rating Board manuals?
   - Yes
   - No

2. If yes, please indicate the number of manuals your company currently has at the location noted above:
   - New York Workers Compensation and Employers Liability Manual
   - New York Retrospective Rating Plan Manual
   - New York Statistical Plan Manual

3. Do you receive updates to these manuals?
   - Yes
   - No

4. Are you aware of other locations for your company which purchase their own New York manual?
   - Yes
   - No

5. If yes, are you the individual who receives and distributes the updates for these manual(s) at other locations?
   - Yes
   - No

Please make any corrections to the information shown on the above label and provide your telephone number for future reference.